



May 1, 2021

**RE: New Paper Claim Mailing Address Effective July 1, 2021**

Cook Children's Health Plan encourages all Providers to submit new claims and corrected claims electronically. In the event you must submit a claim on paper, please send them to our new paper claim mailing address.

Providers may begin sending claims to the new paper claim address immediately but must convert no later than July 1, 2021. Paper claims should be mailed to:

Cook Children's Health Plan  
PO Box 21271  
Eagan, MN 55121

Providers should submit claim appeals and claim reconsiderations using our [Secure Provider Portal](#). In the event you must submit a claim appeal or claim reconsideration on paper they should be mailed to:

Cook Children's Health Plan  
Attention: Appeals  
PO Box 2488  
Fort Worth, TX 76113-2488

Providers should submit refund checks to:

Cook Children's Health Plan  
Attention: Finance Department  
PO Box 2488  
Fort Worth, TX 76113-2488

Providers may contact Cook Children's Health Plan Provider Support Services at 888-243-3312 or email [CCHPPProviderRelations@cookchildrens.org](mailto:CCHPPProviderRelations@cookchildrens.org) for questions related to this guidance.

Sincerely,  
Cook Children's Health Plan

801 Seventh Avenue Box 2488  
Fort Worth, Texas 76113-2488  
888-243-3312